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12 AUG 1968

MEMORANDUM FOR: Deputy Director for Support

SUBJECT : Administrative Allowance Committee

REFERENCES (A) : Memorandum for Deputy Director for Plans and Deputy Director for Support, from SSA/DDS, dated 18 August 1964, and

(B) : Memorandum for Deputy Director for Support, from Chairman, Administrative Allowance Committee, same subject, dated 15 September 1965

1. This is the second report of the Administrative Allowance Committee. It includes criteria developed by the Committee for administering the program, various statistics relating to cases handled by the Committee and certain problems encountered in establishing administrative allowances together with the solutions developed by the Committee. This report covers the period from the Committee's inception on 19 January 1965 through 30 June 1968. The initial report of the Committee was made on 15 September 1965 and covered the period 19 January through 31 August 1965 during which time the Committee's major efforts were devoted to establishing procedures and working principles.

2. The Committee is comprised of representatives of CCS, OGC, SSA/DDS and the Offices of Finance and Personnel, each representative being a voting member of the Committee. The present membership of the Committee is as follows:

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CCS, Chairman
GC Representative
SA/DDS Representative
Office of Personnel Representative
, Office of Finance Representative

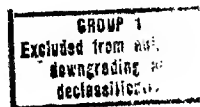
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The Clandestine Services Agent Panel is represented by [redacted] a nonvoting member. A representative of the Clandestine Services Staff or Division having responsibility for the individual whose case is being discussed, participates in the Committee meetings as a voting member. [redacted] OP/CPD, is the nonvoting Secretary to the Committee.

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Next 3 Page(s) In Document Exempt

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13. Since the Committee is set up to process non-official cover types, it feels that it should explore extending its charter to include all individuals who fall within this category, whether they be staff agents, career agents, contract employees, or staff employees.



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Chairman
Administrative Allowance Committee

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